

South East Cornwall Community Area Partnership

Action Notes

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| Meeting: | South East Cornwall Community Area Partnership |
| Date & time: | Tuesday 6 January 2026 (6.00pm-8.20pm) |
| Location: | Online MS Teams Meeting |
| Attendance & apologies: | See attendance list attached |

| Item | Notes |
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| 1. | <p>Welcome and Introductions The CAP Chair, Cornwall Councillor Jane Pascoe welcomed all present.</p> |
| 2. | <p>Declarations of Interest There were no declarations of interest.</p> |
| 3. | <p>Action Notes (7 October 2025) The notes of the last meeting were agreed as a correct record.</p> <p>Matters Arising</p> <p>Economic Development – Catherine/Louise to invite Glenn Caplin-Grey, Strategic Director for Growth, Plymouth City Council to meet the Economy & Transport working group. This action has now been superceded by Devonport National Defence Growth Area, which was discussed under item 12.</p> <p>Promoting CAP meetings – ACTION (CT): Catherine to provide a brief summary to highlight the next CAP meeting to parishes for inclusion in their next parish newsletters etc where possible.</p> <p>A38 safety measures – Catherine to follow up the queries raised re: Tideford and removal of the overtaking lane with National Highways. The following update was received from National Highways:</p> <p><i>In relation to removal of the overtaking lane, National Highways identified a collision issue involving eastbound drivers losing control when overtaking or negotiating the left-hand bend to the east of Tideford.</i></p> <p><i>Over a five-year period there had been six personal injury collisions involving this pattern and the revised layout has been introduced to reduce the speed of traffic entering the bend and restrict high speed overtaking manoeuvres which have previously resulted in head-on collisions.</i></p> <p><i>The scheme includes the introduction of a highly visible central red hatched area to improve separation between opposing traffic flows and the design has taken into account the use of the route by low-speed farm vehicles.</i></p> |

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| | <p><i>It provides sufficient width for these vehicles to move toward the nearside of the carriageway and permit other vehicles to overtake within the available road space, while general HGV traffic can negotiate the route at a suitable speed and do not normally need to be overtaken.</i></p> <p>Community Engagement Network – Discussed under agenda item 13.5.</p> |
| 4. | <p>Public Participation</p> <p>Tamar Crossings Three written questions were received in relation to Tamar Crossings. The Chair explained that, in order not to predetermine the extraordinary Tamar Bridge and Torpoint Ferry Committee Meeting to be held on the 12th January, the questions were forwarded to the Chief Officer of Tamar Crossings for a response following that meeting.</p> <p>A letter was read out by Mr Slavin, Vice Chair, Tamar Toll Action Group and a question was posed to the CAP: “What is the CAP member's position on this proposed TAG fee increase and is there any intention to make a representation (as a body) against this increase to the Joint Committee, the Parent Authority and the SE Cornwall MP.”</p> <p>This question was discussed and the majority of the CAP members voted against any increase in the Tamar TAG fee. They requested that this position was relayed to the Tamar Bridge and Torpoint Ferry Joint Committee.</p> <p>In addition, and what was unanimously agreed on, is that the South East Cornwall CAP must be recognised as a key stakeholder in future consultations, including the consultation and engagement exercise that is recommended for the Tamar Bridge and Torpoint Ferry Joint Committee on Monday 12th January. Moreover, it would welcome more scrutiny and transparency with regard to decisions made.</p> <p>ACTION (CT): Catherine to relay the position of the South East Cornwall CAP to the Tamar Bridge and Torpoint Ferry Joint Committee.</p> |
| 5. | <p>Devon and Cornwall Police Update Please see attached update from Sector Inspector Ned Bowie.</p> <p>Graffiti incidents – A spate of graffiti incidents in Looe and surrounding parishes occurred over the Christmas period on both publicly and privately owned buildings. CCTV images have been released and the police reference no to report any intelligence is 50250328700.</p> <p>Streetlighting – It was queried whether the overnight switch-off had any impact on the number of incidents over the new year period? Inspector Bowie advised</p> |

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| | <p>that whilst there was no evidence to suggest the swich-off had any impact, it was hoped that the additional police presence also helped to deter any issues.</p> <p>It was noted that this was Inspector Bowie’s last meeting as he was shortly starting another role within the force. The CAP wished to express their thanks and appreciation to Inspector Bowie for his invaluable help and support and the achievements made during his time as Sector Inspector. The CAP welcomed Jamie Musgrove who was taking over the Sector Inspector role.</p> |
| 6. | <p>Neighbourhood Watch Community Project - Steph Good, Manager for Cornwall Steph was welcomed to the meeting and gave a short talk about how Neighbourhood Watch can benefit your area, the support available for new schemes, and how we can work together to connect and empower local residents. Please see attached presentation.</p> <p>ACTION (ALL): Steph welcomed further engagement with any interested parties – please contact Steph direct steph.good@ourwatch.org.uk or via Catherine.</p> <p>ACTION (SG/HF): Steph and Cllr Hilary Frank (Cabinet Portfolio Holder for Children, Families & Schools) to explore possible engagement opportunities with young people.</p> <p>ACTION (SG/CT): Steph and Catherine to discuss an information ‘snapshot’ for circulation to parishes for parish newsletters etc.</p> |
| 7. | <p>Suicide Safer Communities Project - Steve Webb, Suicide Safer Communities Facilitator Steve was welcomed to the meeting and gave an overview of the Suicide Safer Communities Project as South East Cornwall had been identified as one of four pilot areas. Please see attached presentation.</p> <p>ACTION (PC/SW): Cllr Cadour to send contact details for Veterans Charity to Steve.</p> <p>ACTION (RP/SW): Cllr Parsonage to liaise with Torpoint Town Council regarding a possible presentation to a future Town Council meeting.</p> <p>ACTION (CT/SW): Catherine to explore possibility of Steve attending a future meeting of the Tamar to Moor and South East Cornwall Joint Health & Wellbeing Working Group.</p> |
| 8. | <p>Town and Parish Councils</p> <p>Torpoint Town Council – Cllr Davis was pleased to update that the Torpoint Neighbourhood Development Plan was passed at referendum on the 31st October and that outline planning permission was recently received for the Lower Fore</p> |

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| | <p>Street project. He was also pleased to report that planning permission for the 3G pitch was also received and that match funding was in place for the project to progress.</p> |
| 9. | <p>CIL Fund</p> <p>Round 5 of the Community Infrastructure Levy (CIL) Fund was due to be launched on the 16th January 2026. Applications welcomed from constituted community groups, Town and Parish Councils and not-for-profit organisations, to deliver local infrastructure projects that would benefit the community.</p> <p>ACTION (CT): Catherine to circulate further details to the CAP once fund is launched.</p> |
| 10. | <p>Community Highways Improvement Scheme (CHIP)</p> <p>The CAP was reminded that the deadline for expressions of interest (EOIs) for the Community Highways Improvement Scheme was the 27 February 2026. It was noted that the South East Cornwall CAP had received the largest allocation due to population and road length.</p> <p>EOIs would be reviewed following the deadline by the Highways Manager and Cornwall Councillors would consider and shortlist eligible and deliverable projects.</p> <p>ACTION (CT): Catherine was asked to seek clarification as to whether this included 20mph restrictions.</p> <p>A request was made for fair consideration to be given to the smaller rural parishes when shortlisting potential projects due to their smaller precepts and less funding opportunities.</p> <p>ACTION (CT): Catherine to resend guidance and EOI link to the Town and Parish Councils. It was noted that only one EOI per Cornwall Councillor and one per parish/town council may be submitted.</p> |
| 11. | <p>Transport/infrastructure</p> <p>Tamar Bridge & Torpoint Ferry</p> <p>Apologies were received from Philip Robinson, Chief Officer, Tamar Crossings.</p> <p>Written questions were received from Cllr Keith Johnson. It was reiterated that in order not to predetermine the extraordinary Tamar Bridge and Torpoint Ferry Committee Meeting to be held on the 12th January, the questions were forwarded to the Chief Officer of Tamar Crossings for a response following that meeting.</p> <p>Clarification was sought on the procedure for Councillors not on the Joint Committee who wished to raise questions at the meeting. ACTION (CT): Catherine to seek clarification with Democratic Services.</p> |

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| | <p><i>Post meeting note: Terms of Reference were circulated to the CAP on 08/01/26.</i></p> <p>A38 – Saltash tunnel works and safety improvements between Carkeel and Trerulefoot</p> <p>Saltash Tunnel works were progressing and 70% of the work had been completed.</p> <p>Safety improvements - Thanks were given to National Highways for revising the speed limit restrictions. ACTION (CT): Catherine was asked to establish if there were plans to review this.</p> <p>It was noted that data provided by National Highways had shown a 45% reduction in the Killed and Seriously injured rate since the introduction of the average speed cameras in the Glynn Valley. The national average was 37%.</p> |
| 12. | <p>Devonport National Defence Growth Area Memorandum of Understanding (MOU) – insight into the agreement</p> <p>It was understood that the MOU was awaiting imminent sign-off by the Devon partners. Following this, an update would be provided to the CAP and arrangements made for Phil Mason, CC Strategic Director, Sustainable Growth & Place and CC lead on this, to meet the Economy & Transport Working Group.</p> |
| 13. | <p>Working Groups - updates and consider any recommendations</p> <p>13.1 – Economy & Transport working group Awaiting sign-off of the Devonport National Defence Growth Area MOU. ACTION (CT): Catherine was asked to seek an update on the current position with regard to Tamar 2050 and future meeting dates for the stakeholder panel meetings, as there was recollection that the CAP had previously been recognised as a stakeholder for the Tamar 2050 consultative forum.</p> <p>13.2 - Tamar to Moor and South East Cornwall Joint Health & Wellbeing working group At the last meeting the group discussed public transport and accessibility issues for hospital appointments and how to bring relevant parties together to explore potential community transport solutions.</p> <p>13.3 – Children & Young People task/finish group No update as the task/finish group had not met since the last meeting.</p> <p>13.4 – Climate Change & Nature Recovery Network Useful information sharing sessions. Low attendance from parishes was noted. ACTION (CT/ALL): Catherine to send dates to parishes to promote. Please let Catherine know if you wish to be included on the invitation list.</p> |

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| | <p>ACTION (JP/CT): A suggested agenda item for the next meeting was for parishes to share ideas or achievements they have made in terms of nature recovery.</p> <p>13.5 – Community Engagement Network John Hesketh had volunteered to carry out some research with parishes to explore best practice and models of engagement that have worked well. ACTION (JH): John to lead an interactive session at the next CAP Meeting.</p> |
| 14. | <p>Next meeting date: Tuesday 7 April 2026 (face-to-face) – venue to be confirmed.</p> |

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Attendance List: 6 January 2026

| Representatives | Record of Attendance |
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| Cornwall Councillors | |
| Kevin Grey (Liskeard Central) | Present |
| Jim Gale (Lynher) | Apologies received |
| Kate Ewert (Rame Peninsula & St Germans) | Present |
| Jim Candy (Looe West, Pelynt, Lansallos & Lanteglos) | Present |
| Hilary Frank (Saltash Essa) | Present |
| Keith Johnson (Saltash Tamar) | Present |
| Sarah Preece (Lostwithiel & Lanreath) | Present |
| Jane Pascoe (Liskeard South & Dobwalls) | Present |
| Sean Smith (St Cleer & Menheniot) | Present |
| Rob Parsonage (Torpoint) | Present |
| Mark Gibbons (Looe East & Deviock) | Present |
| Paul Cador (Saltash Trematon & Landrake) | Present |
| Town & Parish Councils (<i>Town & Parish Councils are in the process of appointing their single named voting representatives to the CAPs; where these have been confirmed by the Clerk, these are shown below</i>) | |
| Antony Parish Council: Councillor Peter Bulmer (named representative) | Present |
| Botus Fleming Parish Council: Apologies received from Councillor John Robinson | Apologies received |
| Deviock Parish Council | Not present |
| Dobwalls Parish Council: Councillor Tracey Kitto (named representative) | Present |
| Duloe Parish Council: Councillor Phil Hallworth (named representative) | Not present |
| Landrake-with-St Erney Parish Council | Not present |
| Landulph Parish Council: Councillor Martin Worth and Councillor Clare Tagg | Present |
| Lanreath Parish Council: Councillor David Heard (named representative) | Present |
| Lanteglos-by-Fowey Parish Council: Councillor Claire Palmer | Present |
| Liskeard Town Council: Councillor Naomi Taylor | Present |
| Looe Town Council: Sam White (Clerk). Apologies received from Councillor James Lundy (named representative) | Present |
| Maker with Rame Parish Council: Councillor Lin Stewart-Birch (named representative) and Councillor Rebecca Lingard | Present |
| Menheniot Parish Council: Councillor Adrian Cole (named representative) | Present |
| Millbrook Parish Council: Councillor Dale Moorey (named representative) | Not present |
| Morval Parish Council | Not present |
| Pelynt Parish Council | Not present |
| Polperro Community Council | Not present |
| Quethiock Parish Council: Councillor John Blatchford (named representative) | Not present |
| Saltash Town Council: Councillor Richard Bickford, Councillor Sarah Martin, Councillor Steve Miller and Councillor Brian Stoyel. Apologies received from Councillor Rachel Bullock (named representative) | Present |
| Sheviock Parish Council: Councillor Paul Stone | Present |
| St Cleer Parish Council: Apologies received from Councillor Suzanne Horsfield | Apologies received |
| St Germans Parish Council: Councillor Alan Hodge (named representative) | Present |
| St John Parish Council | Not present |

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| St Keyne & Trewidland Parish Council: Councillor Sarah Whiting (named representative) and John Hesketh (Clerk) | Present |
| St Martin-by-Looe Parish Council | Not present |
| St Neot Parish Council: Councillor Thomas Thrussell | Present |
| St Pinnock Parish Council | Not present |
| Torpoint Town Council: Councillor Gary Davis (named representative) | Present |
| Warleggan Parish Meeting | Not present |
| Representatives of other organisations present at this meeting | |
| Sector Inspector Ned Bowie – Devon & Cornwall Police | |
| Inspector Jamie Musgrove – Devon & Cornwall Police | |
| Steph Good – Neighbourhood Watch Community Project Manager for Cornwall | |
| Steve Webb – Suicide Safer Communities Facilitator | |
| James Millidge – Chair, Safe38 | |
| Scott Slavin – Vice Chair, Tamar Toll Action Group | |
| Members of the public | |
| 3 members of the public joined the meeting. | |
| Community Area Partnership officer team | |
| Catherine Thomson (Community Link Officer, Cornwall Council) | Present |
| Lisa Grigg (Community Support Assistant, Cornwall Council) | Present |
| Louise Wood (Cornwall Council Leadership Team Representative/Service Director – Planning & Housing, Cornwall Council) | Present |
| Apologies received from representatives of other organisations | |
| Philip Robinson. Chief Officer, Tamar Crossings | |